

# Sage Accounting Solutions

## Data Sheet

### Sage Line 100 Fixed Assets

Comprehensive control of your assets.

The Sage Line 100 Fixed Assets module allows you to stay in control of all your fixed assets including vehicles, plant, office equipment and buildings.

In addition to recording full details of your assets, Sage Line 100 will also calculate depreciation and will update management reports accordingly.



#### Sage Line 100 Fixed Assets

<b>Individual asset records.</b> Keep detailed asset information, including the location and staff responsible for each asset.	✓
<b>Full range of depreciation methods.</b> Supports the eight most widely used methods.	✓
<b>Asset categories.</b>	✓
<b>Asset history.</b> Record significant events for each category of asset (for example, change of location or change of responsibility).	✓
<b>Finance register.</b> Handles methods of capitalisation other than outright purchase - for example, lease purchase agreements.	✓
<b>Maintenance and renewal schedules.</b> A simple enquiry shows necessary actions at a given time - for example, road tax licences due for renewal or office equipment requiring servicing.	✓
<b>Asset disposal.</b> Manage the disposal of assets, including disposal by sale, write-off or trade in.	✓
<b>Asset revaluation.</b> Allows depreciation recalculations during an asset's life.	✓
<b>Flexible report writer.</b> Allows for the tailoring of standard reports and the creation of custom reports.	✓
<b>Comprehensive, easy to use help system.</b>	✓
<b>Customisable.</b> Our developer community is able to customise Sage Line 100 to the specific requirements of your business.	✓

**Please note:** Sage Line 100 Fixed Assets is not compatible with all versions of Line 100.

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## Sage Line 100 Fixed Assets - Key Features and Benefits

### Asset records are easily accessible

Sage Line 100 has an intuitive user interface, which allows you to call up the full details of your assets quickly and easily. A simple enquiry will tell you such details as the location and staff responsible for each asset; you can also easily see when each asset was acquired, where it was acquired from and how much it cost.

Full asset history can also be recorded; for each category of asset you can specify key event types and then record such events as they occur for individual assets.

Additionally, you can set and monitor particular key events for each type of asset - for example, when vehicles require road tax renewal, or when building leases are due to expire, or when plant is due for servicing.

### Integrates fully with other Line 100 modules

Sage Line 100 Fixed Assets integrates closely with almost every aspect of your Line 100 system. For example, asset purchases are reflected in the Purchase Ledger, finance payments update the Cashbook, asset disposal is reflected in the Sales Ledger, and depreciation is recorded in the Nominal Ledger.

### Acquisitions and disposals

When you acquire an asset, you can record the capitalisation method depending on each situation, allowing for outright purchase, finance agreement and non-capitalised items. You can also record such details as the supplier, value and date acquired.

You can dispose of assets in several ways, including writing them off, selling them - at more or less than book value - or trading them in for newly acquired assets. In each case, appropriate adjustments are made to the asset register.

### Depreciation

All the major methods of depreciation are supported, including straight-line and reducing balance. Depreciation can be posted at various intervals, including monthly, quarterly and annually.

Sage Line 100 Fixed Assets is also flexible enough to revalue and redefine the lifespan of assets, making the appropriate adjustments throughout your Line 100 system.

### Manage tasks simultaneously

The convenience of being able to execute a number of tasks simultaneously is just one of the many facets of Sage Line 100 that increases productivity and ease of use. For example, you can view the history of an asset while processing its disposal.

### A comprehensive, easy to use help system

Whatever your fixed asset requirements, help is at hand from the included user guide and the online help facility.

### Flexible reporting

A range of standard reports can be run from Sage Line 100 Fixed Assets - for example, assets at each location and financed assets. In addition, you can create new reports to suit your individual needs.

## MINIMUM SYSTEM REQUIREMENTS

An IBM compatible Pentium processor (200MHz or greater) running one of the operating systems detailed below, with at least 64MB of memory (128MB for Windows 2000 Professional and XP); a hard disk with at least 150MB of free disk space after Windows has been installed; an SVGA or higher resolution video card and monitor supported by Windows running at 800x600 resolution.

## SUPPORTED OPERATING SYSTEMS

Microsoft Windows 98, ME, Microsoft Windows 2000, XP Professional or Microsoft Windows NT v4 with Service Pack 6.

For further information on any Sage accounting or business solution, contact your nearest Sage reseller or call us on

**0845 3000 900**

Calls charged at local rate  
Visit our website at [www.sage.co.uk](http://www.sage.co.uk)



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