

Sage Accounting Solutions

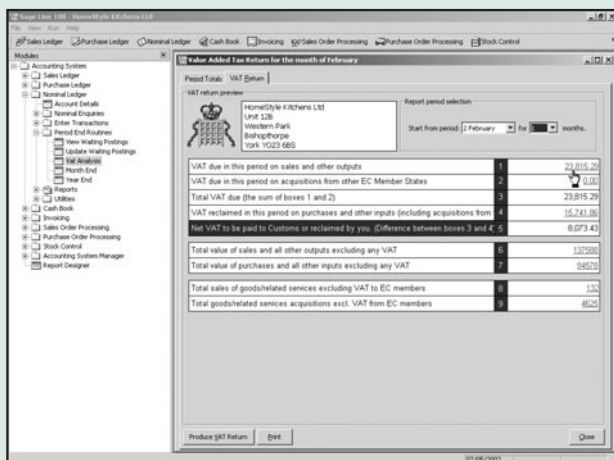
Data Sheet

Sage Line 100 Nominal Ledger

At the heart of Sage Line 100, the Nominal Ledger maintains a record of all of your financial data

Extremely flexible and very easy to use, the Nominal Ledger can be configured to process, summarise and report financial data to the specific and changing requirements of your business.

You can create a chart of accounts, set budgets, monitor sales and expenditure, and with a host of standard reports, including Profit and Loss, VAT Return and Balance Sheet, the key information you need to manage business effectively is always within reach.



Sage Line 100 Nominal Ledger

Flexible account structure. Account Number, Cost Centre and departmental analysis. ✓

Set and track budgets. Annual and monthly budgets can be assigned, and budget profiles created to calculate monthly budgets by percentage. ✓

Create memorandum accounts. Memorandum accounts are not included in the totals for financial statements, but are still reported on. ✓

Define up to 13 accounting periods. ✓

Attach a file to a Nominal account. (e.g. a spreadsheet or graph.) ✓

Graphical analysis and presentation of Nominal data. (e.g. bar charts and line graphs can be used to show balance and budget for current and previous years.) ✓

Transaction 'drill down' facility. Trace transactions to source. (e.g. Sales Orders and Invoices) ✓

Unlimited transaction history. ✓

Batch journal entry. Place transactions 'on hold' for authorisation or amendment, before finally committing them to the Nominal Ledger. ✓

Automate Pre-payment and Accruals. ✓

Easy to use VAT Return procedure. ✓

Flexible Profit and Loss and Balance Sheet layout design. ✓

Group Analysis. Group Nominal accounts for reporting purposes. ✓

Consolidation. Merge Nominal Ledger data from two or more separate companies for financial reporting. ✓

Flexible report writer. Allows for the tailoring of standard reports and the creation of custom reports. ✓

Comprehensive, easy to use help system. ✓

Customisable. Our developer community is able to customise Sage Line 100 to the specific requirements of your business. ✓

active support for business

Sage Line 100 Nominal Ledger - Key Features and Benefits

Nominal details are easily accessible

Sage Line 100 has an intuitive user interface, which means that Nominal Records, including details of period balances, budget versus actuals and transaction history are all within easy reach. All information is presented graphically where appropriate, for example, bar charts and line graphs can be used to show balance and budget for current and previous years.

A flexible account structure for financial tracking and analysis

Delivering the functionality you need to track finances in your organisation, the Nominal Ledger structure has the flexibility to grow with your business, and its changing requirements. For example, cost centres and departments can be assigned to Nominal codes, to provide a much more detailed analysis.

Using the Sage Line 100 'drill down' functionality, you'll find it easy to trace transactions under query, to their source, e.g. a sales order.

Budgetary control to monitor performance

Set and track budgets for each Nominal account. Annual and monthly budgets can be assigned, and budget profiles created to calculate monthly budgets by percentage.

For your convenience, the Nominal Ledger provides import and export routines, which enable you to further analyse and model budgetary data in third party applications, such as spreadsheets.

Process transactions quickly and efficiently

Sage Line 100 was designed to make transaction processing quick and easy.

You can save valuable time by creating journal templates for recording repetitive transactions. For example, payroll values, closing stock or monthly adjustments.

The prepayments option allows you to adjust your accounts for payments or invoices that have been paid in advance, e.g. rent and insurance premiums. Accruals can be configured and automated, to adjust your accounts for any payments or invoices which you pay in arrears, e.g. telephone, gas and electricity bills.

With Sage Line 100, you are always in control. For example, the batch postings facility allows you to place transactions 'on hold' for authorisation or amendment, before finally committing them to the Nominal Ledger.

VAT Returns made easy

Complex tasks such as calculating your VAT Return are made easy in Sage Line 100. When previewing a VAT Return for example, the screen actually replicates a printed VAT return. You can choose to analyse the figures produced by 'drilling down' on specific elements of the form, for example 'VAT due in this period on sales and other

outputs'. Totals are displayed for each VAT rate, and you can 'drill down' further to see details of the individual transactions, which account for them.

Manage tasks simultaneously

The convenience of being able to execute a number of tasks simultaneously is just one of the many facets of Sage Line 100, which serve to increase productivity and ease of use. You can, for example, run a profit and loss report whilst entering a Journal entry.

A comprehensive, easy to use help system

Whatever your Nominal Ledger requirement, help is at hand. Accounting procedures, best practice and 'how to do's' are all fully documented to assist you.

Flexible Management Reporting

A wealth of management reports are provided, including Profit & Loss, Balance Sheet and Trial Balance. The Sage Line 100 report writer is extremely powerful, flexible and easy to use. You can quickly tailor existing reports, or create new ones from scratch to serve your own particular requirements.

Consolidation of Nominal Ledgers

The growth of business often leads to acquisition, in which case you'll need to report on all companies within your organisation.

With Sage Line 100 you can merge Nominal Ledger data from two or more separate companies for financial reporting. Even companies operating in different currencies are catered for, with exchange rates used to calculate values in the base currency of the parent company.

MINIMUM SYSTEM REQUIREMENTS

An IBM compatible Pentium processor (200MHz or greater) with at least 64MB of memory (128MB for Windows 2000 Professional and XP); a hard disk with at least 150MB of free disk space after Windows has been installed; an SVGA or higher resolution video card and monitor supported by Windows running at 800x600 resolution.

SUPPORTED OPERATING SYSTEMS

Microsoft Windows 98, ME, Microsoft Windows 2000, XP Professional or Microsoft Windows NT v4 with Service Pack 6.

For further information on any Sage accounting or business solution, contact your nearest Sage reseller or call us on

0845 3000 900

Calls charged at local rate
Visit our website at www.sage.co.uk



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